

# Cropwell Bishop FOS meeting minutes

22<sup>nd</sup> April 2025

## Present

Sarah T, Alicia, Claire, Michelle, Amy, Mrs Bulmer, Margaret, Vicki

## Apologies

Carrie, Lucy, Helen, Rosny, Heather

## REVIEW OF PREVIOUS MINUTES AND ACTIONS

20250311 minutes reviewed and approved by FOS board 13/03/25 and uploaded to website

OUTSTANDING ACTIONS from previous meetings	WHO	PROGRESS
My school lottery posters/leaflets and re-advertising	Amy/Claire/Heather	In progress
Confirm banners with Karen	Alicia	Complete
Order aprons and iron on logo	Alicia	Complete
Tea towel info to school	Carrie	Complete
Submit accounts before end of May	Claire	Complete
Disco <ul style="list-style-type: none"><li>- Cookie supplier</li><li>- Add no mobiles to direct email</li><li>- Check cost of token's communicated</li><li>- Volunteer reminder</li></ul>	Michelle	
Poster and letter for cake sale	Amy	Complete
Film night <ul style="list-style-type: none"><li>- Source 2 copies of Hop</li><li>- Letter for parents</li><li>- Arrange advertising</li><li>- Liaise with Alicia for hotdogs</li><li>- Recruit volunteers</li></ul>	Vicki	Complete
Adult event <ul style="list-style-type: none"><li>- Arrange event</li><li>- Set up ticketing</li><li>- Poster</li></ul>	Helen/Lucy Claire Amy	Complete
Summer fair <ul style="list-style-type: none"><li>- Tell dance academy theme</li><li>- Ask Sarah re cake</li><li>- Ask Rosny for craft ideas</li><li>- Contact Hayley</li></ul>	Sarah Alicia Sarah Alicia	Done  Done
School playground <ul style="list-style-type: none"><li>- Review imagery for Just Giving</li><li>- Template to school for letters</li><li>- Arrange KS1 drawings for letter</li><li>- Assembly announcement</li><li>- School website Just Giving link</li><li>- New quote</li><li>- Big Match funding</li><li>- Request direct discussion the trust</li></ul>	Amy Sarah Mrs B Mrs B Sarah Sarah Sarah Mrs B	Done Done Done Done Done In progress Done Done

Get costs for iPad trolley	Mrs B	Complete
Spend enrichment funds for KS1	Mrs B	In progress
Arrange social	Sarah	Complete
Pay pantomime	Claire	Complete

## Notes

### Playground

- New company contacted awaiting quote
- Sarah to arrange meeting with trust

### iPad trolley

- Awaiting second quote

### Enrichment funds

- Looking at workshop to come in for Class 1 and reminders to rest of KS1 teachers

## FINANCE UPDATE

- Total £12500 (accounts 4400 current, 8100 saving)
- Claire to calculate what is left after everything paid out
- Add £5000 from account to playground fund, £200 from donation for playground from Belvoir rotary - Sarah to update Mr Heatrick for website

## REVIEW OF RECENT FUNDRAISING/EVENTS

- Cake sale – 28<sup>th</sup> March  
Busy and lots of cake
- Film night - 1<sup>st</sup> April  
Film well received  
Less movement with no drinks  
Need complete list beforehand  
Next event will be payment via Arbor only  
Payment chased but no update – Sarah to enquire

## SUMMER FAIR – Sat 14<sup>th</sup> June Explorer theme

### Updates:

Raffle letters gone out and prizes are coming in

Alicia exploring ice cream options

Volunteers for day on WhatsApp plus Helen J – Michelle to make list

### Discussion:

- Amy to sort tickets for Xmas as prize
- Amy to do competition – cakes and makes
- Sarah ask Brownies about craft
- Bush tucker trial ideas discussed and agreed
- Vicki to bring bugs
- Sarah to look into sand excavation

- Explorer map for event – Michelle (Creepy crawly café, Jolly bounce, Cockroach cavern, Ice cream pole, Crocodile creek)
- Link with trail – anagram solve - Margaret
- Usual games available
- Non uniform date 6<sup>th</sup> June for chocs and bottle tombola
- Paper aeroplane comp
- Craft ideas - animal mask, binoculars, compass
- Message to save toilet rolls, tights, and wine bottles - Sarah
- Teachers to run bouncy castle – Mrs B to find volunteers
- Lucky dip prizes to buy - Michelle
- Increase fundraising potential at Summer fair this year for school playground appeal
- Look at selling raffle tickets in village eg outside coop with cakes, tickets available at Gary's, local advertising of event, fundraising stand at fair
- What school can do leading up to event eg explorers, maps, animals

## PLAYGROUND UPDATE


- 28<sup>th</sup> June sponsored run 5k park run – awaiting update on bake sale at event
- Approx 60 letters to businesses sent out
- Alicia to invite MP to summer fair and look at local councillors
- Vicki has applied for some grants – additional info needed for others
- Michelle requested support from Lime Trees – Sarah's to write letter and provide leaflets
- Amy to collate children's drawings for collage poster

## AOB

Game on tickets sold currently 36

### Next Meeting

 Tues 20<sup>th</sup> May

 8.00-9.30pm

 TBD

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Summer fair <ul style="list-style-type: none"> <li>- Ask Sarah re cake</li> <li>- Ask Rosny for craft ideas</li> </ul>	Alicia Sarah	
School playground <ul style="list-style-type: none"> <li>- New quote</li> </ul>	Sarah	In progress
Spend enrichment funds for KS1	Mrs B	In progress

ACTIONS from 22 <sup>nd</sup> April 25	WHO	PROGRESS
Playground <ul style="list-style-type: none"> <li>- Arrange meeting with trust</li> <li>- Update Mr Heatrick with amount for thermometer</li> <li>- Additional info for grant applications</li> <li>- Letter for Lime Trees</li> <li>- Poster collage</li> </ul>	Sarah Sarah  Vicki  Sarah Amy	
Review accounts after spends	Claire	
Follow up late payments for film night	Sarah	
Summer fair <ul style="list-style-type: none"> <li>- Compile list of volunteers</li> <li>- Buy ice cream, sprinkles, bushtrucker trial stuff, etc</li> <li>- Comms for cake and makes competition</li> <li>- Confirm tickets prize and supply</li> <li>- Bring bugs for decoration</li> <li>- Ask Brownies for support with crafts</li> <li>- Explore sand excavation</li> <li>- Map and trail</li>   <li>- Communicate non uniform date</li> <li>- Save bottles, toilet roll tubes, tights message</li> <li>- Request teacher volunteers at summer fair</li> <li>- Buy prizes for lucky dip</li> <li>- Compile list of ideas from this and previous meetings</li> <li>- Look into selling tickets/cakes at coop</li> <li>- Look into Gary sells raffle tickets</li> <li>- Consider what children can do on wellbeing day to support fair</li> <li>- Invite MP in support of playground appeal</li> </ul>	Michelle Alicia  Amy  Amy Vicki Sarah Sarah Michelle/ Margaret Mrs B Sarah  Mrs B  Michelle Michelle  Sarah  Alicia Mrs B  Alicia	