

Cropwell Bishop FOS meeting minutes

17th September 2024

Present

Sarah Trevers, Claire-Lise Ciana, Suzy Bulmer, Alicia Mosley, Maragaret Anderson, Michelle Farquhar, Amy Rushby, Carrie, Vicky

Apologies

Jo, Sarah, Sally, Lucy, Helen, Lauren, Heather

Welcome new members and intros

- Round table

Review of previous minutes and actions

- COMPLETED: audit, dates planned and communicated to school, Amy provided author's name, Sarah sent enrichment email to school.
- OUTSTANDING: actions relating to disco, spending priority meeting still to be arranged.

Finance update

- Accounts have been sent to charity commission.
- Bank account app will make this easier next year.
- No further update since AGM.
- Meeting with Lisa to track funds in school accounts to be arranged.

Overview for new members

Events

FOS run three discos per year, festive fun, film night, two to 3 cake sales where alternate classes are invited to bake, ice cream sales, summer fair, stilton stumble (raises funds for Scouts & FOS), velo Belvoir (raises funds for Dove hospice & FOS),

Fund raising

We also raise money through Xmas cards, tea towels, coasters, school lottery, Asda cashpot will be running this year from Sept-Nov.

Money

Examples in previous years where funds have been spent for the school include table tennis tables, sound systems, books, greenhouse, grass, blinds, iPads, pantomime.

Ways to help

See opportunities list shared with FOS members.

Class Reps post on Facebook/WhatsApp have been assigned this year.

Event planning

Cake sale – Fri 27th Sept

- Classes 1,3,5 will be asked to bake.
- Amy to make poster/letter end of this week to share Friday 20th
- Alicia to run sale
- Claire to provide float

Stilton Stumble – Sun 13th Oct

Discussed and allocated roles to support event

- Estimate 350 runners - need to know compared to last year to plan baking

- Last year we had too many cobs, 8 packs bacon – FOS to review and Alicia to place order with Gary
- Claire suggested slow cooker to keep bacon warm
- Gazebo – Mike
- Bakers – Carrie, Margaret, Sarah J and mum (need to check), Vicky
- Stewards/volunteers – general call
- Kitchen – Mrs B, Claire, Michelle, Ellie
- Sales - Carrie, Alicia, Rosny,
- Mrs Bulmer to arrange school to be available for morning briefing

Disco – Fri 29th Nov

- Michelle organising
- Mrs Bradley & Mr Nicolson volunteered to be present

Festive fun – Fri 13th Dec

Initial discussion

- Decision not to continue with selling crafts at this event.
- Hot choc, cakes etc to continue.
- Invite Father Xmas - Sarah to talk to Steve – Alicia offered to be alternative!!

Xmas artwork – Carrie to lead

- Information has been provided to school.
- External company being used this year, and parents will order directly from company. FOS will need to distribute. This aims to reduce nonpayment and FOS subsidising this initiative.

Film night - Tues Dec 17th

Initial planning discussion

- Looking for volunteers to run this event that takes place 3.30-5pm
- Xmas film suggested was Arthur Christmas however rating needs to be checked
- Mrs Bulmer raised potential date clash with staff meeting
- Vicky offered to help and ask her sister for other film recommendations
- Alicia mentioned Lizzie could probably help
- Kids to bring own water bottle
- Hot dog debate - Alicia to speak to Gary estimate 150 pork sausages/look into veggie option
- Bag of sweets to be provided

Summer fair - Sat June 14th

Early discussion on ideas for theme

- Books (storyland), Mad hatters tea party, Transport, Films, Jungle, Animals* (petting zoo, animals uk, green theme, solar farm, looking after our world, white post farm, looking after our planet, wildlife trust), Great inventions*, Space. Sarah to investigate animals and inventions.
- Sarah to contact train people to book in advance.
- Potential to reduce costs by not including rugby guys. Amy's husband may be able to provide cricket training.

Adult events

- Lucy has agreed to arrange for the spring.
- Ideally March possibly week before Easter hols.
- Family fortunes/horse racing are possibilities
- Location to hold still TBD but ideally within village allowing people to walk.

Fundraising

- Need ideas to apply for Co-op for next year (annual application usually June)
- My school lottery - Claire to readvertise is there material available - Amy available to do poster/leaflet in book bags/ facebook templates - share with Heather for promotion on Facebook
- Parentkind affiliated opportunities - name labels, microscooter, clothes (bag for school) – Sarah to review and look for volunteers to support

School spends

Discussed areas for spending

- Request for renewal of KS2 playground equipment. This is a significant cost that FOS could contribute a percentage towards.
 - Need to know how much and get companies to quote so we have a starting point to aim at. Note Burton Joyce £70k (cost increased in time taken to fund raise)
 - Would need to get grants to support this (open only for certain period and money must be spent within window)
 - Current surface requires specialist disposal – this should be considered for future scheme and look at alternatives that cost less
 - Parish Council, School Trust also need to be approached – is there potential to loan from Trust
 - FOS to speak to Mrs Cook
- Enrichment activities
 - Beneficial to put towards class trip or visitor, query amount for each class - enrichment money per year budget
 - Curriculum tight maybe better to focus on Wellbeing days - would this have more value
 - £100 or more for each class or subject coordinator to buy something tangible is a potential e.g. pay for an author to come in for English
 - Mrs Bulmer to look at programme for upcoming world being days and whether workshop is appropriate.
 - Alicia to speak to office about upcoming events and costs
 - Look to give every class the same amount and use wellbeing days so whole school benefits
 - Need to make decision on amount FOS will donate to enrichment activities – want to make impact
 - Committee to review and discuss

AOB

Discussion led by Alicia regarding FOS paying for annual magazine subscriptions delivered to school and could they live in classroom or library. Feedback from Mrs Bulmer indicated that they are not very sturdy and maybe more appropriate for KS2 more able readers. Decision to discuss with Mrs Cook.

New member Vicky highlighted successful fund-raising opportunities from previous PTA's including colour themed hamper for summer/xmas fairs and wreath making for parents which was run by a local florist. This could be investigated in the future.

OUTSTANDING ACTIONS from previous meeting	WHO	PROGRESS
Actions relating to disco see 16 th July 2024 minutes	Michelle, Sarah T, Mrs Bulmer	
Arrange spending priority meeting with Mrs Cook/Me Lees see 16 th July 2024 minutes	Sarah T	
ACTIONS from 17th Sept	WHO	PROGRESS
Set up meeting with Lisa re tracking funds	Claire	
Update table of opportunities with volunteers	Michelle	
Cake sale poster/letter before Fri 20 th Sept and distribute	Amy/Alicia	
Provide float for cake sale	Claire	
Identify expected number of runners for stilton stumble	Sarah T	
Place order for stilton stumble with Gary	Alicia	
Look into availability of a slow cooker for stilton stumble/film night	Sarah T	
Arrange for school to be available for stilton stumble morning debrief	Mrs Bulmer	
Contact bakers for stilton stumble	Alicia	
Call for additional volunteers for stilton stumble where needed	Sarah T	
Father Xmas invite	Sarah T	
Check film rating for Arthur Christmas	Michelle	
Film night clash, review date of staff meeting	Mrs Bulmer	
Alternative xmas film recommendations	Vicky	
Approach Lizzie to help with film night	Alicia	
Review cost and order food from Gary's for film night	Alicia	
Sweets for film night	Sarah T	
Contact train people for summer fair	Sarah T	
Review theme ideas for summer fair	Sarah T	
Look at possibility to have cricket training at summer fair	Amy	
My school lottery posters/leaflets and readvertising	Amy/Claire/Heather	
Review Parentkind affiliated fund-raising opportunities	Sarah T	
Speak to Mrs Cook regarding fundraising for playground and magazine subscription	See spending priority meeting	
Identify cost of historic/upcoming events	Alicia	
Review Wellbeing days and inclusion of workshops	Mrs Bulmer	
Review feedback on enrichment activities	Sarah T/Claire/Alicia/Michelle	

