

Cropwell Bishop Friends of School Committee - Meeting Minutes
19 September 2022

Present: Sarah Trevers, Ingrid Nelson, Alicia Mosley, Margaret Anderson, Carrie Jackson, Jo Rowley, Lucy Gallacher, Helen Fenner, Michelle Farquar, Amy Rushby

Apologies: Heather Timmins, Claire Ciana Sarah Marsland, Sarah Johnson, Vicki, Helen Jepson, Mrs Bulmer Zoe Boon, Rosny Allan Lucy Besson, ,

Minutes of last meeting.

Proposed by: Sarah Trevers Seconded by: Ingrid

Agenda Item	Discussion	Action
Welcome	Ingrid welcomed everyone to the meeting, especially new members. Everyone introduced themselves.	
Actions for Last Minutes	The last meeting was the AGM which was very high level. No outstanding actions. No discussion required.	
Finance Update	AGM financial report was presented again for new members to get an idea of what we raise and what we spend the money on. Headline is that we raised £10k for school last year. Claire will update us on the submission of accounts at the next meeting and will also ensure the accounts are audited prior to submission.	Claire – to update the Committee on the submission of accounts at the next meeting. To ensure the auditing of the accounts takes place.
Brief overview of FOS for new members:	A brief overview was provided for new members about the: <ul style="list-style-type: none"> a. The events we run b. Money raised c. What the money is spent on d. Ways you can help e. Class Reps 	

	<p>A list of 'volunteer Opportunities' was discussed so that new members especially can get an idea of the kind of things they can help with. No need to put up hands today but for people to think about.</p> <p>Amy Rushby happy to take over writing the newsletters, just needs the info re dates from committee.</p> <p>Helen Fenner happy to still manage uniform, but finds it difficult to attend sales. We said that happy for her to carry on doing what she is and others can run the sales.</p> <p>The class rep role was explained and Reps were assigned as follows:</p> <p>Class R – Jo and Carrie Class 1 - Alicia Mosley Class 2 - Tash /Lucy Besson Class 3 - Claire Ciana/Rosny Allan Class 4 - Amy Rushby Class 5 - Lucy Gallacher/Heather Timmins Class 6 - Helen Fenner/Rosny Hayward/Ingrid Nelson</p>	
<p>Event Planning</p>	<p>Stilton Stumble – October 15 FOS has committed to doing cake, bacon, tea, coffee, hot chocolate etc. Need volunteers to build gazebos and be in the kitchen. Ingrid attending SS meeting on Thursday, after which we will know more about numbers etc.</p> <p>Film Night – we would like to run one, need to decide on a u rated film. Mrs Cook suggested a Xmas film, committee to look at possibly a December date and Xmas film.</p> <p>Disco – Michelle has organised three dates with Nigel for this year. The possibility of moving to 5.30 was discussed. It was decided that time would be difficult for volunteers and also children with parents working. The time of pm allows time for</p>	<p>Ingrid – to attend SS meeting. Committee to get together to plan in detail.</p> <p>Committee – to look at possibly fitting in a December date for a film</p> <p>Michelle/Sarah – to organise the discos</p>

	<p>parents to return from work, children to have eaten etc. Having spoken to Mrs Cook, we are now to run the disco with one teacher present.</p> <p>Cake Sale – 26 October, to ask Class 1, 3 and 5 to bake this time. Alicia to lead on this Volunteers for support welcome.</p> <p>Fashion show – A possible date of 30 November. Ingrid to run this date past school and if OK we will proceed.</p> <p>Festive Fun – Friday 15 December – After school, cake, hot chocolate, choir singing, santa visit, crafts.</p> <p>Social adult based – A possible future adult based fun social event. A trip to the races possibly?</p>	<p>Alicia – to organise the first cake sale.</p> <p>Ingrid – to ask School if the fashion show date is OK. If so, to organise with support from the Committee.</p> <p>Committee – to plan this event</p> <p>Sarah T – to suggest a date and for Lucy to think about an event</p>
Other Fundraising that is not 'Event Based'	As Claire was not present we decided to discuss in more detail at the next meeting.	
How school would like to spend the money	<p>This item to be discussed in the next meeting when Mrs Bulmer is present. Sarah and Alicia did meet with Mrs Cook who suggested the following:</p> <ul style="list-style-type: none"> • Guinea Pigs • Pantomime • Musical Instruments • KS1 outdoor equipment • Equipment for DT i.e batteries etc • Long term – trim trail approx. £75K <p>A decision was taken that we would not fund the guinea pigs, however, FOS will fund the entire cost of the visiting pantomime.</p>	Sarah T – Let Liz know that we will fund the pantomime but not the guinea pigs.
AOB	It was suggested that this summer we could individually auction off some of the donated raffle prizes and thus make more money that way. We discussed that it is time critical the raffle and we will try and be as ahead as possible to enable the	Sarah T – Schedule the start of the raffle process 2 weeks earlier.

	<p>opportunity for some prizes to be auctioned, whilst still keeping enough good prizes for the raffle.</p> <p>Auction of Promises – would this be a nice thing to do?</p>	
Date of Next Meeting	TBC	