

Cropwell Bishop Friends of School
Annual General Meeting –
Cropwell Bishop Primary School
14 July 2022

Present: Sarah Trevers, Tracey Wolstenholme, Claire-Lise Ciana, Suzy Bulmer, Alicia Mosley, Amy Rushby, Ingrid Nelson, Helen Jepson

Apologies: Rosny Allan, Helen DD, Ash Drew, Claire Brown, Zoe Boon, Helen Fenner, Lucy Gallacher

Minutes of last meeting:

Proposed by Sarah Trevers Seconded by Claire Ciana

Minutes

Agenda Item	Discussion	Action																								
Last minutes & matters arising	There were no outstanding actions or matters arising from the 15 July 2021 AGM.																									
Chairman's Report See attached	See Attached Chairman's Report 2021/22																									
Treasurer's Report See attached (<i>draft version, yet to be finalised and signed off.</i>)	See attached Treasurer Report 2021/22																									
Appointment of an Independent Examiner of Accounts for the year ending 31 JULY 2021	The accounts for 2020/21 have all been finalised, audited and submitted to the Charity Commission. Claire will arrange for the accounts for 2021/22 to be audited and submitted.	Claire – to ensure the completion, audit and submission of 2021/22 accounts.																								
Election of Officers and Trustees of the Committee	Suzi resigned as Chair on 15 March 2022. Sarah Trevers, Claire Ciana and Suzy Bulmer are to remain. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Position</th> <th>Proposed</th> <th>Proposed by</th> <th>Seconded by</th> </tr> </thead> <tbody> <tr> <td>Chairman</td> <td>Ingrid Nelson</td> <td>Sarah Trevers</td> <td>Claire Ciana</td> </tr> <tr> <td>Treasurer</td> <td>Claire Ciana</td> <td>Sarah Trevers</td> <td>Helen Jepson</td> </tr> <tr> <td>Vice Chair</td> <td>Alicia Mosley</td> <td>Sarah Trevers</td> <td>Ingrid Nelson</td> </tr> <tr> <td>Secretary</td> <td>Sarah Trevers</td> <td>Ingrid Nelson</td> <td>Alicia Mosley</td> </tr> <tr> <td>School Rep</td> <td>Suzy Bulmer</td> <td>Sarah Trevers</td> <td>Claire Ciana</td> </tr> </tbody> </table>	Position	Proposed	Proposed by	Seconded by	Chairman	Ingrid Nelson	Sarah Trevers	Claire Ciana	Treasurer	Claire Ciana	Sarah Trevers	Helen Jepson	Vice Chair	Alicia Mosley	Sarah Trevers	Ingrid Nelson	Secretary	Sarah Trevers	Ingrid Nelson	Alicia Mosley	School Rep	Suzy Bulmer	Sarah Trevers	Claire Ciana	
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AOB	We discussed the need to organise dates for events as soon as possible to get them into the school diary.	FOS Board – to meet and plan																								

<p>Disco – 1 a term. Need to get Nigel booked ASAP.</p> <p>Film Night – plan for 1 a term. How to do this now with Netflix etc. Legality of streaming film.</p> <p>Possible New Events Christmas Event – An event that could involve the community. Singing on the Pinfold. Santa visit with the option of paying for a gift, mulled wine from the pub. (School advent fair is 7 December)</p> <p>Also – possibly Carol singing at the CoOp .</p> <p>Fashion Show - People pay an entrance fee (£5?) to come to the event. The fashion show will be an opportunity to buy chain store fashion at very cheap price. Various companies that do this Entry fee will include a glass of fiz. Opportunity also for a raffle and bar etc. Possible Date - 25 November/2 December</p> <p>Tea and tissues - First day of school Wednesday 7 September. Parents dropping off Class R children could be invited in for a cup of tea and cake. Opportunity to get the FOS board out and also promote what we do/new members etc.</p> <p>Branding – improve our branding, consistent across events etc. Templates to be created. Logo competition Autumn term.</p> <p>Suggestion to celebrate Chinese New Year - this could involve an art project if we could find someone to go into school to guide this & FOS pay</p> <p>A newsletter early September - Info – dates, people, volunteer request. Specific list of volunteer opportunities. Pictures of the people on the board</p> <p>DBS – checks need to take place for Ingrid. Need to check FOS re. volunteers and DBS.</p> <p>Next FOS Meeting Tuesday 13 September</p>	<p>dates prior to school starting.</p> <p>Helen Jepson – contact Nigel for dates for disco</p> <p>Sarah T – Look into legality of film night/showing Netflix etc.</p> <p>FOS Board – to discuss the Xmas idea in more detail.</p> <p>Sarah T – to think about the singing</p> <p>Ingrid – to explore options for the Fashion Show</p> <p>Sarah/Ingrid – available Wed morning to do this.</p> <p>Sarah T – Talk to Amy Rushby about branding/template creation.</p> <p>Ingrid – to look into this closer to Chinese New Year</p> <p>Sarah T – think about newsletter/support possibly from Amy Rushby</p> <p>Sarah T – Look into DBS info on Parentkind</p>
DATE OF NEXT AGM MEETING: TBC	