

Cropwell Bishop Primary School

Handwriting Guidelines – October 2020

From the beginning of their school life, children will be taught the importance of clear communication and neat presentation in their written work. They need to develop a flowing, legible handwriting style with the ability to write with ease and at speed. Children are expected to take pride in all they produce.

Cursive handwriting encourages children to join letters and write words as a series of continuous patterns. Handwriting should be taught regularly and systematically, so children experience continuity and coherence in their learning.

Appropriate handwriting style will be modelled in teaching and marking. It will be on display in classrooms and widely around school.

Handwriting for windows (HFW) continuous cursive font should be used to represent the desired handwriting style. Other fonts may be used for labelling and display purposes.

Handwriting skills will progress as follows:

Foundation	Non-cursive letter formation. Introduce correct number formation.
Y1	Pre-cursive. All letters start on the line in preparation for joining. Ensure numbers are correctly formed and orientated.
Y2	Explicitly teach and practise continuous cursive joins.
Y3/Y4/5	Maintain and practise continuous cursive handwriting style.
Y6	Allow some personalisation of fluent, legible handwriting based on above.

Aims (see writing progression document for more detail)

YR

Children participate in activities to develop gross and fine motor skills. They learn to recognise patterns by using their finger to draw in sand or paint. They learn to hold a pencil correctly and use it to form letters which are mostly correctly formed. They will have opportunities to develop their writing using a non-cursive style.

KS1

Teachers and support staff continue to guide children on how to write letters correctly, using a comfortable and efficient pencil grip. Children should now be leaving spaces between words accurately using pre-cursive letters. By the end of Key Stage 1 children will be able to write legibly, using upper and lower-case letters appropriately and correct spacing between words using a cursive style.

KS2

Children will continue to have discrete teaching and dedicated practice of handwriting. By Year 6, the aim is for children to have a clear, fluent style which can be adapted for a range of purposes eg neat for presentation/publishing and a faster script for note-taking.